

King, Valerie A.

From: Stowell, Caron S.
Sent: Wednesday, March 26, 2003 9:55 AM
To: Carchman, Loreen; Phillips, Robin; King, Valerie A.
Subject: 2RF Budget Input

Importance: High

Loreen, Robin, and Valerie,

The budget memo asks that you input your estimated spending in the month you expect the invoiced will be paid. However, for large contracts with milestone payments (Human Studies, etc...) please input your estimated liability in the month the liability is incurred not when the invoice is paid, as we will be accruing those charges.

Thank you,
Caron